



**Anjuman-I-Islam's  
Institute of Hospitality Management  
NAAC Accredited B+**

*(Affiliated to the University of Mumbai)*

92, Dr. Dadabhai Naoroji Road, Opp CSMT, Mumbai - 400 001.

Tel.: +91 22 2265 2272 / 2270 2997 Website : [www.anjumanihm.com](http://www.anjumanihm.com)

E-mail: [principal@anjumanihm.com](mailto:principal@anjumanihm.com) / [rukshana.principal@anjumanihmct.org](mailto:rukshana.principal@anjumanihmct.org)

AII-IHM/IQAC /2023-24/

19<sup>th</sup> May 2023

## NOTICE

### Sub: IQAC Cell MEETING

The First meeting of the IQAC cell for the Academic Year 2023-24 will be held on Friday, 9<sup>th</sup> June 2023 at 11.30 a.m. at the 2<sup>nd</sup> Floor, SAVOUR Restaurant, AII's-Institute of Hospitality Management to conduct the following business:

### AGENDA

1. To read and confirm the minutes of the IQAC meeting held on 27<sup>th</sup> March 2023.
2. To discuss and review the institute of Academic performance of Year 2022-23.
3. To discuss and review academic planning of institute for the Academic Year 2023-24.
4. To assess the plan of NAAC process implementation.
5. Any other matter with the permission of the Chair.

**Dr. (Mrs.) Rukshana Billimoria**  
Member Secretary





**Anjuman-I-Islam's  
Institute of Hospitality Management  
NAAC Accredited B+**

**(Affiliated to the University of Mumbai)**

92, Dr. Dadabhai Naoroji Road, Opp CSMT, Mumbai - 400 001.

Tel.: +91 22 2265 2272 / 2270 2997 Website : [www.anjumanihm.com](http://www.anjumanihm.com)

E-mail: [principal@anjumanihm.com](mailto:principal@anjumanihm.com) / [rukshana.principal@anjumanihmct.org](mailto:rukshana.principal@anjumanihmct.org)

**Minutes of the Meeting of IQAC Committee**

held at 11.30 A.M. on Friday, 9<sup>th</sup> June 2023 at the 2<sup>nd</sup> Floor, SAVOUR Restaurant, AII's- Institute of Hospitality, CST Campus C.S.T., Mumbai – 400 001.

**Present:**

1. Mr. Mushtaq Antulay.
2. Mr. Tarak Bhattacharya
3. Mr. Amirali Gadhia
4. Ms. Mariam Naeem Kagalwala
5. Mrs. Aditi Desai
6. Mrs. Pooja Pednekar
7. Mr. Rahul Parchure
8. Mrs. Kranti Bhangre
9. Mr. Javed Mualni
10. Mrs. Aastha Belekar
11. Mr. Dipak Mahapadi
12. Ms. Farheen Sait
13. Mr. Biry Mohamed Mohamed Siraj
14. Mr. Manoj Barbhui.
15. Dr. Rukshana Billimoria

**Leave of Absence:** Mr. Tarak Bhattacharya, Mrs. Pooja Pednekar, Mr. Dipak Mahapadi & Ms. Farheen Sait

Apologies for inability to attend the meeting were received and leave of absence was granted to the absent members.

**Meeting commenced with recitation of the verses from the Holy Quran**

**Minutes:**

Minutes of the meeting held on 27<sup>th</sup> March 2023, were confirmed as having been correctly recorded.

**Business arising out of the minutes:**

**Agenda 1- Performance of the college for the Academic Year 2022-23.**

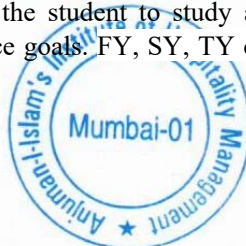
**Resolution 1-**

It is hereby resolved that the performance has been above average for the academic year 2022-23.

**Agenda 2- Planning for the college for the Academic Year 2023-24.**

**Resolution 2-**

Faculty members to constantly motivate, emphasize and encourage students to study and perform better in academics. This will improve the results, inspire the student to study and increase the interest of the students in academics and help us achieve realistic performance goals. FY, SY, TY counsellors to follow vigorously on pending part payment of fees.





**Anjuman-I-Islam's  
Institute of Hospitality Management  
NAAC Accredited B+**

*(Affiliated to the University of Mumbai)*

92, Dr. Dadabhai Naoroji Road, Opp CSMT, Mumbai - 400 001.

Tel.: +91 22 2265 2272 / 2270 2997 Website : [www.anjumanihm.com](http://www.anjumanihm.com)

E-mail: [principal@anjumanihm.com](mailto:principal@anjumanihm.com) / [rukshana.principal@anjumanihmct.org](mailto:rukshana.principal@anjumanihmct.org)

**Agenda 3- To discuss upon the forth coming NAAC process.**

**Resolution 3-**

NAAC (The NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL) accreditation process will be starting soon. All the faculty members, Admin, account and nonteaching to participate and work together for the successful completion of this process as team.

**Agenda 3- Any other matter with the permission of the Chair.**

There being no other matter to be discussed and business to be conducted, the meeting ended by thanking the members for their presence.

**Mr. Mushtaq Antulay.**

**Chairperson.**

**Dr. Mrs) Rukshana Billimoria**

**Member Secretary**





**Anjuman-I-Islam's  
Institute of Hospitality Management  
NAAC Accredited B+**

*(Affiliated to the University of Mumbai)*

92, Dr. Dadabhai Naoroji Road, Opp CSMT, Mumbai - 400 001.

Tel.: +91 22 2265 2272 / 2270 2997 Website : [www.anjumanihm.com](http://www.anjumanihm.com)

E-mail: [principal@anjumanihm.com](mailto:principal@anjumanihm.com) / [rukshana.principal@anjumanihmct.org](mailto:rukshana.principal@anjumanihmct.org)

AII-IHM/IQAC /2023-24/

10<sup>th</sup> August 2023

## NOTICE

The Second meeting of the IQAC cell for the Academic Year 2023-24 will be held on Tuesday, 24<sup>th</sup> August 2023 at 11.30 a.m. at the 2<sup>nd</sup> Floor, SAVOUR Restaurant, AII's-Institute of Hospitality Management to conduct the following business:

### AGENDA

1. To read and confirm the minutes of the IQAC meeting held on 9<sup>th</sup> June 2023.
2. To consider and review performance of the college Results for the Academic Year 2022-23.
3. To consider and review performance of the college Admissions for the Academic Year 2023-24.
4. To consider and review the status of Digital Marketing for the institute.
5. To assess the plan of NAAC process implementation.
6. Any other matter with the permission of the Chair.

**Dr.Mrs. Rukshana. Billimoria.**  
**Member Secretary**





### **Minutes of the Meeting of IQAC Committee**

held at 11.30 A.M. on Friday, 24<sup>th</sup> August 2023 at the 2<sup>nd</sup> Floor, SAVOUR Restaurant, AII's- Institute of Hospitality, CST Campus C.S.T., Mumbai – 400 001.

#### **Present:**

1. Mr. Mushtaq Antulay.
2. Mr. Tarak Bhattacharya
3. Mr. Amirali Gadhia
4. Ms. Mariam Naeem Kagalwala
5. Mrs. Aditi Desai
6. Mrs. Pooja Pednekar
7. Mr. Rahul Parchure
8. Mrs. Kranti Bhangre
9. Mr. Javed Mualni
10. Mrs. Aastha Belekar
11. Mr. Dipak Mahapadi
12. Ms. Farheen Sait
13. Mr. Biry Mohamed Mohamed Siraj
14. Mr. Manoj Barbhui.
15. Dr. Rukshana Billimoria

**Leave of Absence:** Mr. Amirali Gadhia, Mrs. Aditi Desai, Mr. Rahul Parchure & Mr. Biry Mohamed Mohamed Siraj

Apologies for inability to attend the meeting were received and leave of absence was granted to the absent members.

#### **Meeting commenced with recitation of the verses from the Holy Quran**

#### **Minutes:**

Minutes of the meeting held on 9<sup>th</sup> June 2023, were confirmed as having been correctly recorded.

#### **Business arising out of the minutes:**

7. To assess the plan of NAAC process implementation.
8. Any other matter with the permission of the Chair.

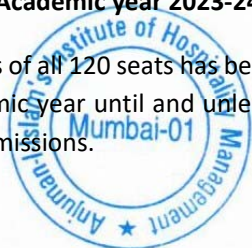
#### **Agenda 1- College Results.**

##### **Resolution 1-**

It is hereby resolved that the University Results for the academic year 2023-24 has been good with 66.44% passed , the Faculties need to put in more effort to maintain the 100% target for coming years.

#### **Agenda 2- Number of new Admission (intake) for Academic year 2023-24.**

**Resolution 2-** It is hereby resolved that Admissions of all 120 seats has been completed, as per the university circular no additional seats can be granted like last academic year until and unless the institute fulfils the criteria of getting NAAC Accredited., the final count stands at 120 admissions.





**Anjuman-I-Islam's  
Institute of Hospitality Management  
NAAC Accredited B+**

*(Affiliated to the University of Mumbai)*

92, Dr. Dadabhai Naoroji Road, Opp CSMT, Mumbai - 400 001.

Tel.: +91 22 2265 2272 / 2270 2997 Website : [www.anjumanihm.com](http://www.anjumanihm.com)

E-mail: [principal@anjumanihm.com](mailto:principal@anjumanihm.com) / [rukshana.principal@anjumanihmct.org](mailto:rukshana.principal@anjumanihmct.org)

**Agenda 3- Digital Marketing for Admissions, Promotion & Publicity of the college. .**

**Resolution 3-**

It is hereby resolved that the college has started Digital Marketing services since last academic year and the growth has been growing in terms of search results pages, establishing our brand, reach out to more students ,Hence Social Media, publicity promotions, Instagram, Twitter Facebook data to be uploaded regularly .

**Agenda 4- To Assess the plan of NAAC process implementation.**

NAAC process implementation is initiated with full force for the first cycle for the academic year 20218-2023.

**Agenda 5- Any other matter with the permission of the Chair.**

There being no other matter to be discussed and business to be conducted, the meeting ended by thanking the members for their presence.

**Mr. Mushtaq Antulay.**

**Chairperson.**

**Dr. Mrs. Rukshana Billimoria.**

**Member Secretary**





**Anjuman-I-Islam's  
Institute of Hospitality Management  
NAAC Accredited B+**

*(Affiliated to the University of Mumbai)*

92, Dr. Dadabhai Naoroji Road, Opp CSMT, Mumbai - 400 001.

Tel.: +91 22 2265 2272 / 2270 2997 Website : [www.anjumanihm.com](http://www.anjumanihm.com)

E-mail: [principal@anjumanihm.com](mailto:principal@anjumanihm.com) / [rukshana.principal@anjumanihmct.org](mailto:rukshana.principal@anjumanihmct.org)

AII-IHM/IQAC /2023-24/

15<sup>th</sup> November 2023

## NOTICE

### Sub: IQAC Cell MEETING

The First meeting of the IQAC cell for the Academic Year 2023-24 will be held on Friday, 1<sup>st</sup> December 2023 at 11.30 a.m. at the 2<sup>nd</sup> Floor, SAVOUR Restaurant, AII's-Institute of Hospitality Management to conduct the following business:

### AGENDA

1. To read and confirm the minutes of the IQAC meeting held on 24<sup>th</sup> August 2023.
2. To consider and review conduct of Exams for the college.
3. To consider and review the progress of NAAC for the Institute. .
4. To consider and finalise college mega event.
5. Any other matter with the permission of the Chair.

**Dr.Mrs.Rukshana. Billimoria.**  
**Member Secretary**





## **Minutes of the Meeting of IQAC Committee**

held at 11.30 A.M. on Wednesday, 1<sup>st</sup> December 2023 at the 2<sup>nd</sup> Floor, SAVOUR Restaurant, All's- Institute of Hospitality, CST Campus C.S.T., Mumbai – 400 001.

### **Present:**

1. Mr. Mushtaq Antulay
2. Mr. Tarak Bhattacharya
3. Mr. Amirali Gadhia
4. Ms. Mariam Naeem Kagalwala
5. Mrs. Aditi Desai
6. Mrs. Pooja Pednekar
7. Mr. Rahul Parchure
8. Mrs. Kranti Bhangre
9. Mr. Javed Mualni
10. Mrs. Aastha Belekar
11. Mr. Dipak Mahapadi
12. Ms. Farheen Sait
13. Mr. Biry Mohamed Mohamed Siraj
14. Mr. Manoj Barbhai.
15. Dr. Rukshana Billimoria

### **Leave of Absence:**

Mrs. Kranti Bhangre, Mr. Amirali Gadhia, Mrs. Aastha Belekar & Ms. Mariam Naeem Kagalwala

Apologies for inability to attend the meeting were received and leave of absence was granted to the absent members.

### **Meeting commenced with recitation of the verses from the Holy Quran**

**Minutes:** Minutes of the meeting held on 24<sup>th</sup> August 2023, were confirmed as having been correctly recorded.

### **Business arising out of the minutes:**

#### **Agenda 1- Conduct of Exams for the college. .**

#### **Resolution 1-**

It is hereby resolved that all faculty members must obtain the Principal's approval before agreeing to serve as an External Examiner for any other HM college, or before inviting any external faculty from other HM colleges to act as an examiner at our institute. Additionally, all examinations must adhere strictly to the prescribed University format. Greater emphasis should be placed on thoroughly frisking students to ensure that no electronic devices are brought into the examination hall.





**Anjuman-I-Islam's  
Institute of Hospitality Management  
NAAC Accredited B+**

*(Affiliated to the University of Mumbai)*

92, Dr. Dadabhai Naoroji Road, Opp CSMT, Mumbai - 400 001.

Tel.: +91 22 2265 2272 / 2270 2997 Website : [www.anjumanihm.com](http://www.anjumanihm.com)

E-mail: [principal@anjumanihm.com](mailto:principal@anjumanihm.com) / [rukshana.principal@anjumanihmct.org](mailto:rukshana.principal@anjumanihmct.org)

**Agenda 2- Review the progress of NAAC for the Institute.**

**Resolution 2-**

The NAAC (National Assessment and Accreditation Council) accreditation process has officially begun. NAAC evaluates the institute's quality based on factors such as faculty, research, education, infrastructure, and more. Mr. Manojkumar Barbhai has been appointed as the NAAC Coordinator for Anjuman I Islam's IHM (College Code 508). All faculty members are required to strictly adhere to the specified criteria and collaborate with the NAAC Coordinator as needed. The IIQA for IHM (508) was successfully filed on 15th October 2023.

**Agenda 3- College mega event Magn 2K23.**

**Resolution 3-**

It is hereby resolved that the dates for Magn have been finalized as 31st January 2024 and 1st February 2024, with this year's delay due to the postponement of University exams. The theme for this year's Magn has been confirmed as "Kaarvan," and students will be responsible for designing the thematic logo. Participants running Magn stalls must ensure that the food served aligns with the theme.

**Agenda 4- Admissions progress, and Student attendance.**

**Resolution 4-**

It is hereby resolved that the final admission count for the 2023-24 academic year stands at 120 students.

Additionally, it is resolved that parents of students with poor attendance will be notified at the end of each month, and a formal letter will be sent every three months without exception. This measure is aimed at improving student attendance.

**Agenda 5- Any other matter with the permission of the Chair.**

There being no other matter to be discussed and business to be conducted, the meeting ended by thanking the members for their presence.

**Mr. Mushtaq Antulay.**

**Dr. Mrs. Rukshana Billimoria.**

**Chairperson.**

**Member Secretary**





**Anjuman-I-Islam's  
Institute of Hospitality Management  
NAAC Accredited B+**

*(Affiliated to the University of Mumbai)*

92, Dr. Dadabhai Naoroji Road, Opp CSMT, Mumbai - 400 001.

Tel.: +91 22 2265 2272 / 2270 2997 Website : [www.anjumanihm.com](http://www.anjumanihm.com)

E-mail: [principal@anjumanihm.com](mailto:principal@anjumanihm.com) / [rukshana.principal@anjumanihmct.org](mailto:rukshana.principal@anjumanihmct.org)

AII-IHM/IQAC /2023-24/

15<sup>th</sup> March 2024

## NOTICE

### Sub: IQAC MEETING

The Fourth meeting of the College Development Committee for the Academic Year 2023-24 will be held on Tuesday, 22<sup>nd</sup> March 2024 at 11.30 a.m. at the 2<sup>nd</sup> Floor, SAVOUR Restaurant, AII's-Institute of Hospitality Management to conduct the following business:

### AGENDA

1. To read and confirm the minutes of the IQAC meeting held on 1<sup>st</sup> December 2023.
2. To consider and review performance of major events for 2023-24.
3. To consider and review Finance matters of the college for the Academic Year 2023-24.
4. To consider and confirm progress status of NAAC.
5. Any other matter with the permission of the Chair.

**Dr. Mrs. Rukshana. Billimoria.**  
Member Secretary





## **Minutes of the Meeting of IQAC Committee**

held at 11.30 A.M. on Tuesday, 1<sup>st</sup> December 2024 at the 2<sup>nd</sup> Floor, SAVOUR Restaurant, All's- Institute of Hospitality, CST Campus C.S.T., Mumbai – 400 001.

### **Present:**

16. Mr. Mushtaq Antulay.
17. Mr. Tarak Bhattacharya
18. Mr. Amirali Gadhia
19. Ms. Mariam Naeem Kagalwala
20. Mrs. Aditi Desai
21. Mrs. Pooja Pednekar
22. Mr. Rahul Parchure
23. Mrs. Kranti Bhangre
24. Mr. Javed Mualni
25. Mrs. Aastha Belekar
26. Mr. Dipak Mahapadi
27. Ms. Farheen Sait
28. Mr. Biry Mohamed Mohamed Siraj
29. Mr. Manoj Barbhui.
30. Dr. Rukshana Billimoria

**Leave of Absence:** Mrs. Aditi Desai, Mr. Rahul Parchure, Mr. Javed Mualni & Ms. Farheen Sait

Apologies for inability to attend the meeting were received and leave of absence was granted to the absent members.

### **Meeting commenced with recitation of the verses from the Holy Quran**

**Minutes:** Minutes of the meeting held on 29<sup>th</sup> November 2023, were confirmed as having been correctly recorded.

### **Business arising out of the minutes:**

#### **Agenda 1- Major events for 2023-24**

**Resolution 1-** It is hereby resolved that both of the college's major events for 2023-24, "Magn" and "Valedictory Eve," were successfully conducted without any significant issues or setbacks.

#### **Agenda 2- Finance matters of the college for the Academic Year 2023-24.**

##### **Resolution 2-**

It is hereby resolved that the management will not deny any requirements necessary for the smooth operation of the institute. To prevent the carryover of unpaid student fees to the next academic year, efforts should be intensified to





**Anjuman-I-Islam's  
Institute of Hospitality Management  
NAAC Accredited B+**

*(Affiliated to the University of Mumbai)*

92, Dr. Dadabhai Naoroji Road, Opp CSMT, Mumbai - 400 001.

Tel.: +91 22 2265 2272 / 2270 2997 Website : [www.anjumanihm.com](http://www.anjumanihm.com)

E-mail: [principal@anjumanihm.com](mailto:principal@anjumanihm.com) / [rukshana.principal@anjumanihmct.org](mailto:rukshana.principal@anjumanihmct.org)

recover all outstanding fees. Additionally, proactive measures should be taken to ensure that all seats are filled for the upcoming academic year.

**Agenda 3- Progress and final status of NAAC.**

**Resolution 3-**

It is hereby resolved that, as per the received email, the NAAC peer team visit has been confirmed for the 18th and 19th of April 2024. All faculty and staff are expected to be fully prepared and to perform at their best during the visit. The management will provide all necessary support to ensure the smooth conduct of the NAAC team's visit.

**Agenda 4- Any other matter with the permission of the Chair.**

There being no other matter to be discussed and business to be conducted, the meeting ended by thanking the members for their presence.

**Mr. Mushtaq Antulay.**

**Chairperson.**

**Dr. Mrs. Rukshana Billimoria.**

**Member Secretary**

